

# Technician Safety Procedures & Acknowledgment

Advance Appliance Ltd. prioritizes safety. All technicians must follow these guidelines to prevent accidents and maintain quality service.

## General Safety Protocols

- Wear safety goggles, gloves, and PPE
- Use insulated tools and test equipment
- Turn off power and shut off gas/water before service
- Ventilate the area when handling refrigerants or gas
- Follow manufacturer's instructions for every appliance

## Appliance-Specific Safety

- Refrigerator / Freezer: Use leak detector, insulated gloves, multimeter. Ventilate and test after repair.
- Washer: Power/water off, waterproof boots. Drain water, test cycle post-service.
- Dryer: Test gas/electric, clean vent. Ground yourself before touching electronics.
- Oven / Cooktop: Turn off breakers/gas, test burners/heating.
- Microwave: Discharge capacitor, check door seals, use leakage tester.
- Dishwasher: Clear water, test for leaks, secure hoses.
- Range Hood: Clean filters, inspect wiring, test fan and lights.

## Sealed System Servicing

- Requires certified technician
- Use manifold gauges, vacuum pump, leak detectors
- Recover and charge refrigerants legally
- Ventilate and use PPE during all operations

## Vehicle Fleet Safety

- Daily: Check tires, lights, fluids, brakes
- Monthly: Battery, air filters, tool inventory
- Winter: Add emergency kits, change to winter tires

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## First Aid Kit Locations

Vehicle: Glovebox, trunk, door pocket, or rear seat pouch

Office: Reception, kitchen, exits, hallways, HR office

## Important Notice

Always consult the manufacturer's technical manual, safety bulletins, and service recalls before servicing. Reach out to senior techs or manufacturer support when in doubt. This guide supplements, but does not replace, official instructions.

## Technician Acknowledgment

**By signing below, I acknowledge that I have read, understood, and agreed to follow the safety protocols listed in this document.**

**Technician Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_